

QUESTIONNAIRE FOR ALL CATERERS/TRADERS

This form must be completed in block capitals and returned to:

Africa Oyé Ltd
 7th Floor
 Gostin Building
 32-36 Hanover Street
 Liverpool
 L1 4LN

(ONE FORM TO BE COMPLETED FOR EACH UNIT ON SITE)

Name Of Company	
Name Of Proprietor	
Address	
Post Code	
Telephone	
Fax	
E-Mail	
Are you a member of M.O.C.A.?	Yes / No

Units and Vehicles

Number of Vehicles/Units to Be Brought Onto Site

Please indicate type of unit (Please circle)

Stall Purpose Built Tent/Marquee Converted Vehicle
 Vehicle

Other (Please specify)

Please indicate maximum size of unit/s, allowing for tow bars, door and serving hatch-opening requirements.

	Unit	Stock Vehicle on Site	Other
Length (including tow bar)			
Width (including serving hatch)			
Height (including signage/banners)			

All dimensions in metres unless stated otherwise.

Foods

Main type of food to be sold

Please specify the full range of foods prepared on site

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Please indicate which foods you carry either for sale or as an ingredient

Milk	Shellfish	Fish	Ice Cream	Cream
Poultry	Salad	Meats (raw)	Meats (cooked)	Egg Products

If any food products are prepared or stored in a place other than the vending vehicle or stall, please state what is done and where

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Will food be delivered to the site by a separate supplier and if so what arrangements will be made for reception. **YES/NO**

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Please indicate the following facilities you intend to provide on site.

Sinks	Soap	Refrigerator/s	Microwaves
Hot water supply to Sink	Nailbrush	Freezer/s	Cooking hob/s
Wash hand basin/s	Hand drying facilities	First Aid Kit	Grill/s
Hot water to basin	Oven/s	Barbecue	Fryers

Other cooking facilities (please specify)

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Goods

Please outline range of goods to be sold

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Safety

Please indicate power source.

LPG Diesel Generator mains electricity (site supply)

Other (please specify)

PLEASE NOTE: PETROL GENERATORS ARE NOT TO BE USED ON SITE

Fire Fighting Equipment Provided with the Unit:

Please state number of items

Fire Blanket	Water Fire Extinguisher
CO2 Extinguisher	Sand Bucket
Dry Powder Extinguisher	

NOTE:

If you have any of the above appliances on site they must have been tested & be correctly sized

Insurance Details

Valid Till Value (£)

Employers Liability

Public Liability Insurance

Please attach copies of certificates/cover notes

H&S Policy Statement

All organisations employing five or more full time employees are required by law to hold a current Health and Safety Policy. Please attach a copy of the current signed and dated Policy Statement if this applies.

Policy Attached Yes / No

Name and address of person completing questionnaire.

Name

Address

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Signed

Dated
